



VACANCY

GOVERNMENT OF GRENADA

CLIMATE SMART AGRICULTURE AND RURAL ENTERPRISE PROGRAMME PROJECT

CONSULTANCY SERVICES FOR A COMMUNITY DEVELOPMENT PRACTITIONER

REQUEST FOR EXPRESSIONS OF INTEREST

The Government of Grenada (GOGR) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to **US\$5 Million**, towards the cost of the Climate Smart Agriculture and Rural Enterprise Project and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GOGR and upon approval by CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOGR shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Ministry of Finance, Planning, Economic Development and Physical Development, the Executing Agency, now wishes to procure consultancy services for a Community Development Practitioner.

The objective of the consultancy is to continuously engage with the rural communities, farmers' associations, male and female farmers and young people surrounding the design, development, operation, management and monitoring of the climate smart irrigation facilities and farm access roads. The duration of the assignment is expected to be for a period of thirty-Six (36) months.

The Ministry of Finance, Planning, Economic Development and Physical Development now invites interested eligible individual consultants to submit Expressions of Interest indicating qualifications and experience to provide these consultancy services.

Consultants shall be eligible to participate if:

- (a) the persons are citizens or *bona fide* residents of an eligible country; and
- (b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of

the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments. All information must be submitted in English. Further information may be obtained from the first address below between 8:00 and 16:00 hours Monday to Friday.

One hard copy of the Expressions of Interest must be received at the first address below no later than 16:00 hours (Friday, July, 12th, 2019) and one hard copy must be sent simultaneously to CDB at the second address below. The sealed envelope containing each submission should include the name and address of the applicant and shall be clearly marked ***“Expression of Interest – Consultancy Services for a Community Development Practitioner – Climate Smart Agriculture and Rural Enterprise Project”***

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. *GOGR* reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Address 1:

The Permanent Secretary
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Address 2:

Procurement Officer
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TERMS OF REFERENCE

CONSULTANCY SERVICES FOR THE COMMUNITY DEVELOPMENT PRACTITIONER

1. BACKGROUND

1.01 The Government of Grenada (GOGR) in its efforts to increase productivity and the contribution of the agricultural sector to economic growth, rural poverty reduction and environmental sustainability. The Programme will be jointly financed by The Caribbean Development Bank (CDB) and the International Fund for Agricultural Development (IFAD). It will provide technical assistance and financial support to male and female farmers and entrepreneurs in poor rural communities in Grenada with a view to increasing their ability to own and operate businesses and/or take advantage of employment opportunities. It will also promote farmer adoption of new technologies and practices to build resilience to Climate Change and Climate Variability.

1.02 The GOGR has also indicated that it intends to improve rural incomes and farmer resilience, through the promotion of Climate Smart Agriculture (CSA) practices and technologies. In this regard, GOGR has recognised the need to address deficiencies in the country's farm access road network to build its resilience to CC related events and improve the ability of producers to access productive lands and markets. Increasing small-holder farmers' access to the island's relatively lucrative hospitality sector will require investment in irrigation infrastructure and systems to enable farmers to cater to the peak demand from the hospitality sector which coincides with the dry season. Complementing these investment with parallel investment in; (a) stakeholder capacity building and training; and (b) measures to improve access to credit and business support services, will also be essential to ensuring maximum impact and sustainability of interventions. These interventions are deemed necessary for addressing persistent issues of poverty and un/under employment in rural parishes in Grenada.

2. INSTITUTIONAL ARRANGEMENTS

2.01 The PMU will be responsible for Programme coordination and management in conformity with the standards and requirements agreed upon with CDB and IFAD; and in accordance with the respective CDB and IFAD Loan and Grant Agreements, Programme Appraisal Document, and procurement guidelines. CDB will also provide institutional support during Programme implementation. IFAD and CDB will meet the remuneration of PMU staff. . Key activities will include, but not be limited to:

- (a) work and budget planning;

- (b) procurement;
- (c) contract management;
- (d) financial management and reporting;
- (e) supervision of training and capacity-building initiatives; and
- (f) reporting on Programme progress, achievement of outcomes and M&E indicators.

3. COMMUNITY DEVELOPMENT PRACTITIONER'S KEY RESPONSIBILITIES

3.01 The CDP is expected to continuously engage with the rural communities, farmers' associations, male and female farmers and young people surrounding the design, development, operation, management and monitoring of the climate smart irrigation facilities and farm access roads

3.02 The CDP will:

- (a) Develop and revise general eligibility criteria with key stakeholders for the selection of rural community farm access roads and climate smart irrigation facilities, using the highest standards of transparency and accountability;
- (b) Produce gender responsive community profiles of the demographic, socio-cultural, economic, environmental and organisational situation of each community targeted for the PROJECT
- (c) Develop a stakeholder engagement plan (SEP) for each community Programme. The SEP is to be dynamic and should be updated periodically, as necessary and will cover:
 - (i) stakeholder identification, and analysis to be undertaken;
 - (ii) stakeholder engagement program (e.g., information to be disclosed, format and communication methods; stakeholder consultation methods);
 - (iii) schedule for the various stakeholder engagement activities; and
- (d) Establish and train democratically elected community organisations for greater ownership, decision making, operation, management and maintenance of the climate smart irrigation facilities and farm access roads;
- (e) Develop Programme monitoring and maintenance plans through meaningful engagements, partnerships and communication between the PROJECT, relevant Ministries of the Government of Grenada (Agriculture, Social Development and Gender Relations, Youth and Education), Civil Society Organisations and the community organisations on issues relating to Programme development, implementation and monitoring, with the key purpose of sustainability of the Programmes;

- (f) Develop and implement gender responsive organisational capacity building and strengthening training programmes for community leadership, budgeting, Programme management and monitoring and the transfer of knowledge on climate smart agricultural practices;
- (g) Contribute to stakeholder's organisation and participation at all relevant levels, in accordance with the diverse needs of stakeholders (particularly women, small farmers and young persons) through participatory assessments, institutional mapping exercises; focus group discussions; community meetings and national consultations. Accurate record keeping of these engagements is required.
- (h) Establish and operationalise a Grievance Response Mechanism through participatory consultations among local communities, relevant stakeholders and the PROJECT, identifying potential grievances or Programme risks and their mitigation actions.

4. KEY DELIVERABLES

4.01 As part of the fulfilment of these responsibilities, the CDP shall deliver the following, based on schedule to be established:

- (a) Gender responsive community profiles for each community identified and targeted for the PROJECT Programme.
- (b) Stakeholder Engagement Plans and IEC Strategy for selected community under the PROJECT.
- (c) Records of community engagements held under the grievance response mechanism.
- (d) Periodic progress report, including key performance indicators to be established with MOFE, and acceptable to CB.
- (e) Community organisational capacity building and training plan for Programme implementation, monitoring, maintenance and the transfer of knowledge on climate smart agricultural practices;
- (f) Community management and maintenance plans for the good use and sustainability of the climate smart irrigation facilities and farm access roads

5. DURATION

5.01 The consultancy is expected to last not more than 60 months from the date of contract signing.

6. REPORTING

6.01 CDP will be located in the PROJECT, MOFE, and will report directly to the Programme Manager.

6.02 The CDP will furnish monthly and quarterly reports as required, providing details of activities completed under the SEP and PROJECT.

7. QUALIFICATIONS AND EXPERIENCE

7.01 The CDP must be a citizen or bona fide resident of CDB or IDB member countries. He/she must have a strong client-orientation and inter-personal skills with proven ability to work cooperatively with diverse groups and stakeholders and should possess the following minimum qualifications:

- (a) A University degree or equivalent qualification in the sociology, anthropology, community development or other relevant discipline.
- (b) Sound knowledge of community development, mobilisation and participation practices, Programme management, implementation and monitoring processes and public awareness campaign development and implementation.
- (c) A minimum of ten years' relevant experience encompassing rural communities, agricultural development, stakeholder engagement practice, gender-responsive approaches, community development practices, and social research using participatory research methods and approaches.
- (d) Ability to transfer knowledge, skills and experiences of organisational capacity development and Programme maintenance plans within the agriculture sector and rural communities.
- (e) Fluency in English (oral and written).