



Expression of Interest



Government of Grenada – Ministry of Finance

**CLIMATE SMART AGRICULTURE & RURAL ENTERPRISE PROGRAMME
(SAEP)**

Expression of Interest

For

**CONSULTANCY SERVICES ON CLIMATE SMART
AGRICULTURE (CSA) SPECIALISED TRAINING**

Ref No: SAEP.CS.10

Issue Date: July 1, 2021

Instructions to Consultants¹ (ITC)

Reference Number: SAEP.CS.10

July 1, 2021

Consultancy services On Climate Smart Agriculture (CSA) Specialised Training

1. The Government of Grenada has received financing from the International Fund for Agricultural Development (“the Fund” or “IFAD”) towards the cost of Climate Smart Agriculture & Rural Enterprise Programme (SAEP) (“the client” or “procuring entity”) and intends to apply part of the proceeds for the recruitment of consulting services, for which this Request for Expression of Interest (REOI) is issued.

The use of any IFAD financing shall be subject to IFAD’s approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD’s rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with the Climate Smart Agriculture & Rural Enterprise Programme.

2. The client now invites expressions of interest (EOIs) from legally constituted consulting firms, research and academic institutions (not individual consultants) (“consultants”) to provide Consultancy Services on Climate Smart Agriculture (CSA) Specialised Training. More details on these consulting services are provided in the Preliminary Terms of Reference (PTOR) attached as **Annex 1**. The consultant may sub-contract selected activities provided that said services do not exceed 20% of the total consultancy work.
3. Before preparing its EOIs, the consultant is advised to review the preliminary terms of reference attached as **Annex 1**, which describe the assignment and **Annex 2** that details the evaluation of the technical qualifications.
4. The consultant shall not have any actual, potential or reasonably perceived conflict of interest. A consultant with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. A consultant including their respective personnel and affiliates are considered to have a conflict of interest if they: a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, b) participate in more than one EOI under this procurement action, c) have a business or family relationship with a member of the client’s board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of: (i) the preparation of this expression of interest, (ii) the selection process for this procurement, or (iii) execution of the contract. The consultant has an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and

¹ This document refers to legally constituted consulting firms, research and/or academic institutions as “consultant”.

Operations².

5. All consultants are required to comply with the Revised IFAD Policy on Preventing Fraud and Corruption in its Activities and Operations (hereinafter, “IFAD’s Anticorruption Policy”) in competing for, or in executing, the contract.
 - a. If determined that a consultant or any of its personnel or agents, or its sub-consultants, sub-contractors, service providers, suppliers, sub-suppliers and/or any of their personnel or agents, has, directly or indirectly, engaged in any of the prohibited practices defined in IFAD’s Anticorruption Policy or integrity violations such as sexual harassment, exploitation and abuse as established in IFAD’s Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse³ in competing for, or in executing, the contract, the EOI may be rejected or the contract may be terminated by the client.
 - b. In accordance with IFAD’s Anticorruption Policy, the Fund has the right to sanction firms and individuals, including by declaring them ineligible, either indefinitely or for a stated period of time, to participate in any IFAD-financed and/or IFAD-managed activity or operation. The Fund also has the right to recognize debarments issued by other international financial institutions in accordance with its Anticorruption Policy.
 - c. Consultants and any of their personnel and agents, and their sub-consultants, sub-contractors, service providers, suppliers, sub-suppliers and any of their personnel and agents are required to fully cooperate with any investigation conducted by the Fund, including by making personnel available for interviews and by providing full access to any and all accounts, premises, documents and records (including electronic records) relating to this selection process or the execution of the contract and to have such accounts, premises, records and documents audited and/or inspected by auditors and/or investigators appointed by the Fund.
 - d. Consultants have the ongoing obligation to disclose in their EOI and later in writing as may become relevant: (i) any administrative sanctions, criminal convictions or temporary suspensions of themselves or any of their key personnel or agents for fraud and corruption, and (ii) any commissions or fees paid or to be paid to agents or other parties in connection with this selection process or the execution of the contract. As a minimum, consultants must disclose the name and contact details of the agent or other party and the reason, amount and currency of the commission or fee paid or to be paid. Failure to comply with these disclosure obligations may lead to rejection of the EOI or termination of the contract.
 - e. Consultants are required to keep all records and documents, including electronic records, relating to this selection process available for a minimum of three (3) years after notification of completion of the process or, in case the consultant is awarded the contract, execution of the contract.
6. The Fund requires that all beneficiaries of IFAD funding or funds administered by IFAD, including the client, any consultants, implementing partners, service providers and suppliers, observe the highest standards of integrity during the procurement and execution of such contracts, and commit

² The policy is accessible at www.ifad.org/anticorruption_policy.

³ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.

to combat money laundering and terrorism financing consistent with IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy.⁴

7. **Procedure:** the selection process will be conducted using Consultant Qualification Selection (CQS) as laid out in the IFAD Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. The client will evaluate the EOIs using the criteria provided in **Annex 2**. The shortlisted consultant(s) will be provided with the detailed TORs and asked to submit a detailed technical and financial offer. The evaluation will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
8. Consultants may associate with other firms or academic institutions to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
9. Any request for clarification on this EOI including the PTOR should be sent via e-mail to the address below no later than **July 9, 2021 at 3:00 p.m.** The client will provide responses to all clarification requests by **July 16, 2021 at 3:00 p.m.**
10. **Submission Procedure:** please submit your expression of interest using the forms provided for this purpose. Your EOI should comprise one (1) original copy of each EOI form annexed to this document. EOIs shall be submitted to the address below no later than **July 30, 2021 at 3:00 p.m.**

Climate Smart Agriculture & Rural Enterprise Programme (SAEP)
Attn: Byron Campbell, Programme Manager
GCNA Complex, Kirani James Blvd.,
St. George's, Grenada
Tel1-473-442-0105
E-mail: saep@saep.gov.gd

Yours sincerely,

Byron L. Campbell
Programme Manager
Climate Smart Agriculture & Rural Enterprise Programme (SAEP)

⁴ The **policy** is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

Form EOI-1
EOI Submission Form

[Location, date]

[Authorized official]

Re: Consulting Services on Climate Smart Agriculture (CSA) Specialised Training

Ref: SAEP.CS.10

We, the undersigned, declare that:

1. We are expressing our interest in providing the consulting services for the above-mentioned assignment and have no reservations to the REOI, the instructions to the consultants and any addenda thereto.
2. Our expression of interest is open for acceptance for a period of ninety (90) days.
3. Our firm/entity, its associates, including any subcontractors or suppliers for any part of the contract, have not been declared ineligible by the Fund and have not been subject to sanctions or debarments under the laws or official regulations of the client's country or not been subject to a debarment recognized under the Agreement for Mutual Enforcement of Debarment Decisions (the "Cross-Debarment Agreement")⁵, beyond those declared in paragraph 9 of this EOI submission form.
4. We acknowledge and accept the IFAD Revised Policy on Preventing Fraud and Corruption in its Activities and Operations. We certify that neither our firm/entity nor any person acting for us or on our behalf has engaged in any prohibited practices as provided in the Instruction to Consultants (ITC) Clause 6. Further, we acknowledge and understand our obligation to report to anticorruption@ifad.org any allegation of prohibited practice that comes to our attention during the selection process or the contract execution.
5. No attempt has been made or will be made by us to induce any other consultant to submit or not to submit an EOI for the purpose of restricting competition.
6. We acknowledge and accept the IFAD Policy on Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse. We certify that neither our firm/entity nor any person acting for us or on our behalf has engaged in any sexual harassment, sexual exploitation or abuse. Further, we acknowledge and understand our obligation to report to ethicsoffice@ifad.org any allegation of sexual harassment, sexual exploitation and abuse that comes to our attention during the selection process or the contract execution.

⁵ The Cross-Debarment Agreement was entered into by the World Bank Group, the Inter-American Development Bank, the African Development Bank, the Asian Development Bank and the European Bank for Reconstruction and Development, additional information may be located at: <http://crossdebarment.org/>.

The following commissions, gratuities, or fees have been paid or are to be paid with respect to the selection process: ***[Insert complete name of each recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity.]***

Name of Recipient	Address	Reason	Amount	Currency

(If none has been paid or is to be paid, indicate “none.”)

7. We declare that neither our consulting firm/entity nor any of its directors, partners, proprietors, key personnel, agents, sub-consultants, sub-contractors, consortium and joint venture partners have any actual, potential or perceived conflict of interest as defined in ITC Clause 5 regarding this selection process or the execution of the contract. ***[insert if needed: “other than the following:” and provide a detailed account of the actual, potential or perceived conflict].*** We understand that we have an ongoing disclosure obligation on such actual, potential or perceived conflicts of interest and shall promptly inform the client and the Fund, should any such actual, potential or perceived conflicts of interest arise at any stage of the procurement process or contract execution.

8. The following criminal convictions, administrative sanctions (including debarments) and/or temporary suspensions have been imposed on our consulting firm/entity and/or any of its directors, partners, proprietors, key personnel, agents, sub-consultants, sub-contractors, consortium and joint venture partners:

Nature of the measure (i.e., criminal conviction, administrative sanction or temporary suspension)	Imposed by	Name of party convicted, sanctioned or suspended (and relationship to the consultant)	Grounds for the measure (i.e., fraud in procurement or corruption in contract execution)	Date and time (duration) of measure

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If no criminal convictions, administrative sanctions or temporary suspensions have been imposed, indicate “none”.

9. We acknowledge and understand that we shall promptly inform the client about any material change regarding the information provided in this EOI submission form.
10. We further understand that the failure to properly disclose any of information in connection with this EOI submission form may lead to appropriate actions, including our disqualification as consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.
11. We understand that you are not bound to accept any EOI that you may receive.

[Authorized signatory]

[Name and title of signatory]

[Name and address of firm/Entity]

Form EOI-2

Organization of the Consultant

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[Provide a brief description of the background and organization of your firm/entity and of each associated firm for this assignment. Include the organization chart of your firm/entity. The EOI must demonstrate that the consultant has the organizational capability and to carry out the assignment. The qualifications document shall further demonstrate that the consultant has the capacity to field and provide experienced replacement personnel on short notice. Key staff CVs are not required at the shortlisting stage.]

Name of the firm/entity	
Date of establishment	
Country of registration	
Full address of the firm	
Focal point: name, position, contact information (telephone, email):	Name:
	Tel:
	Email:
Number of branches in the country	
Country(ies) of operations with number of branches in each country	
Number of full-time employees	
Number of part-time employees	
Field(s)of expertise of the firm	
Number of professional staff with experience related directly to the assignment	

<p>Subsidiary and associated companies (<i>wherever applicable</i>): (details in the following format to be provided for all associates) –</p> <ul style="list-style-type: none"> (i) Name of the company (ii) Nature of business (iii) Address of the company (iv) Website of the company (v) Brief description of company (maximum of 120 words) 	
<p>Any other information that the consultant would like to add:</p>	

Maximum 10 pages

Form EOI-3

Experience of the Consultant

Re: Consulting Services On Climate Smart Agriculture (CSA) Specialised Training

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[Using the format below, provide information on each relevant assignment for which your firm/entity, and each associate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under the preliminary terms of reference included in this EOI. The EOI must demonstrate that the consultant has a proven track record of successful experience in executing projects similar in substance, complexity, value, duration, and volume of services sought in this procurement.

Maximum 20 pages]

Assignment name:	Approx. value of the contract (in current US\$):
Country: Location within country:	Duration of assignment (months):
Name of client:	Total No. of staff-months of the assignment:
Address, and contact details (including email address(es)):	Approx. value of the services provided by your firm under the contract (in current US\$):
Start date (month/year): Completion date (month/year):	No. of professional staff-months provided by associated consultants:

Name of associated consultants, if any:	Name of proposed senior professional staff of your firm involved and functions performed (indicate most significant profiles such as project director/coordinator, team leader):
Narrative description of project:	
Description of actual services provided by your staff within the assignment:	

Name of Firm/Entity: _____

ANNEX 1

TERMS OF REFERENCE FOR CONSULTANCY SERVICES ON CLIMATE SMART AGRICULTURE (CSA) SPECIALISED TRAINING

BACKGROUND

The Government of Grenada (GoG) in its efforts to contribute to the reduction of poverty and vulnerability of men and women in rural communities in the state of Grenada, by emphasizing the Agricultural sector, embarked on a six (6) years Programme (2018-2024) – The Climate Smart Agriculture and Rural Enterprise Programme (SAEP).

SAEP aims to improve the livelihoods and resilience of beneficiaries by accessing new jobs, start-ups/consolidating businesses, and adopting Climate-Smart Agriculture (CSA) practices. This initiative is implemented, through two main technical components: the Entrepreneurship and Business Development (EBD) Component, and the Climate Smart Agriculture (CSA) Component, with the intent of achieving the following outcomes- (i) start-up businesses and new enterprises in rural areas, supported through capacity building, technical services, and financing schemes; and, (ii) at least four hundred (400) farmers who have increased their sustainability through CSA practices.

Both components seek to increase income levels and sustainability in rural communities by (1) promoting sustainable new innovative businesses linked to markets by young men and women of rural communities; (2) building resilience to Climate Change (CC) to secure and improve the supply and quality of agricultural goods; (3) providing grounds for micro-enterprise consolidation in the long term; and (4) creating new opportunities for businesses along the value chain, as new practices are adopted.

The sensitization of CSA practises will be done primarily through the CSA Component of SAEP. This Component is aimed at increasing the sustainability of beneficiaries through the adoption of CSA practices, by creating awareness among farmers, fisher-folks, and other members of rural communities, to increase their knowledge on CC issues and CSA practices. In the context of Grenada, due to the anticipated negative impacts of climate change, farmers need to increase resilience to the expected above-average temperatures and below-average dry-season rainfalls, which currently affect crop and livestock production. Additionally, marine resources are also threatened by the negative impacts of CC which in turn can affect the availability of fish, and other marine stocks as well as the livelihood of fisher-folks of coastal communities.

For SAEP to achieve its objective of building resilience among its target beneficiaries, it is critical for at-risk areas in the sector; existing climate variability conditions at various elevations identified; strategies applicable to Grenada recommended and training on new, appropriate technologies and strategies be implemented with the field officers of SAEP, the Ministry of Agriculture & Lands (MOAL), the Fisheries Division, and the Extension Division of the Ministry of Carriacou & Petite Martinique (MCPMA).

PURPOSE OF CONSULTANCY:

The purpose of this Consultancy, is to conduct a climate vulnerability analysis of Grenada's agricultural and fishing sectors to determine the potential risks; identify the potential immediate and long term impacts of those risks on the sectors; identify and recommend strategies to mitigate those risks and impacts; develop a comprehensive training plan to build capacity relevant to CSA practices and CC; provide training to a cadre of agricultural and fisheries "extensionist" of SAEP, MOAL, MCPMA and the Fisheries Division to develop criteria and mechanisms/frameworks to identify, implement, and provide support to target beneficiaries in the adoption of the relevant and appropriate strategies, including, the use of innovation and technology.

OBJECTIVE OF THE CONSULTANCY:

Based on existing data (local/regional), fieldwork, and consultation with key stakeholders (including SAEP), the Consultant is expected to:

- Analyze the state of Grenada's climatic conditions (also considering a historical overview) and current or potential climate change issues affecting the fisheries and agricultural (including livestock) sectors. The data collected should be provided to aid the development of geo-referenced maps outlining the study and potential impact areas.
- Analyze the current CSA practices implemented by male and female producers in the agricultural and fisheries sectors and identify areas for improvement/enhancement. The analysis should take into context all resources, *inter alia* human, technology (hard & software), financial, institutional, procedures & protocols, research and development, data management, reporting, etc.
- Analyze the current capacity of the agricultural and fisheries sectors to adequately identify and respond to Climate Change (CC) challenges.
- Propose sustainable extension models incorporating gender sensitivity which are applicable to Grenada, in order to address CC challenges that can be used to promote the adoption of CSA practices in the agricultural and fisheries sectors.
- Identify potential productive areas for exploration in the agricultural and fisheries sectors in light of CC challenges in Grenada.
- Develop a comprehensive training plan (including training manual) to enhance the capacity of extension agricultural and fisheries staff; to identify, respond and mitigate against CC challenges. This manual should be gender sensitive and embrace the concepts of digital technology, innovation, and flexible modalities of engagement. The Manual should also be gender sensitive.
- Execute training with fifty (50) extension agricultural and fisheries staff of SAEP, MOAL, MCPMA, and the Fisheries Division based on the developed and approved plan.

RESPONSIBILITIES:

The Consultant would be responsible for:

- (a) Engaging and collaborating with all relevant stakeholders to aid their desktop analyses relative to understanding the institutional, legislative, policy, data, and other key linkages to this assignment.
- (b) Collecting and analyzing data on the selected sectors and determining the gaps that may exist relative to CC challenges at the national level. A narrative on the relevance of the identified gaps should be provided.
- (c) Identification and assessment of challenges being experienced due to CC and current or potential CC impacts for both sectors based on levels of severity and over immediate, short, and long-term timelines.
- (d) Conducting field visits and stakeholder consultations to assess the current capacity of the identified sectors to identify and respond to CC; determine the applicability of CSA practices currently being implemented in the sectors, with the view to identify gaps and opportunities.
- (e) Conducting assessment to determine climate variability conditions at various elevations or topographical levels and ecosystems. Data should be used to develop geo-referenced maps outlining impacted areas and should be able to link seamlessly with the SAEP GIS system.
- (f) Conducting an assessment with the view to enabling modelling to provide forecasts of the impact of CC and climate variability on the sectors. This modelling should facilitate linkages to other productive sectors which are susceptible to CC.
- (g) Developing a comprehensive training plan; manual and suitable CC strategies for Grenada which address the associated challenges (incorporating innovative and emerging CSA technologies and practices).
- (h) Developing a training manual, brochures/other informational aids on relevant and appropriate CSA practices based on analysis conducted. These should also consider digital opportunities, innovation, and technology in terms of engagement and dissemination platforms.
- (i) Conducting training with fifty (50) extension agricultural and fisheries staff of SAEP, MOAL, MCPMA, and the Fisheries Division.
- (j) Prepare and submit a final report including Geo-referenced maps.

DELIVERABLES:

The Consultant will provide SAEP with the following deliverables:

- i. Work-plan for approval by SAEP before the commencement of activities;
- ii. Geo-referenced and GIS-compatible maps outlining exposure to CC, risks, and potential impacts;
- iii. Analysis of scenarios and impacts to the Agricultural and Fisheries Sectors, according to the type of production, location and agro-ecological conditions, resources; and identify the areas and production systems that are likely to receive the most severe negative impacts;

- iv. Training to fifty (50) extension agricultural and fisheries staff of SAEP, MOAL, MCPMA, and the Fisheries Division on the most likely future climate scenarios and the type and likelihood of CC impacts; and on sound CSA practices for increasing resilience with a specific focus on those sectors with the highest risks and practices that smallholders (male, female, elderly, youth) may successfully apply and sustain;
- v. Development of a training manual based on CC assessment identified and recommended CSA models and strategies including a list of recommended CSA practices.
- vi. Development of brochures or other informational aids on relevant and appropriate CSA practices for the different ecological conditions or scenarios identified.
- vii. Production of a Final Report.

REQUIREMENTS:

The Consultant should possess the appropriate professional and academic qualifications inclusive of a minimum of ten (10) years experience in research, development, and implementation of best practices to address CC and promote CSA methodologies specifically to the agricultural sector in the Caribbean regions.

QUALIFICATIONS & EXPERIENCE:

- At least eight (8) years' experience involved in the research of CC impacts and development of adaptation strategies.
- At least five (5) years' experience in the study of CC, conducting assessments on climate change risks specifically to productive areas in the agricultural and fisheries sectors, and the application of CC adaptation strategies specifically for the agricultural sector.
- At least five (5) years' experience in the working within the agriculture sector and demonstrates proven knowledge on CC and CSA methodologies/practices applicable to the **Caribbean region**.
- At least five (5) years of demonstrated experience in training in conducting training in CSA methodologies with emphasis on innovation and technology.
- At least five (5) years practical experience working on CSA with vulnerable rural communities, farmers, fishers and agro-processors within the Caribbean and Latin American Region.
- At least three (3) years practical experience in principles of GIS and activities pertaining to mapping and use of Geospatial Information.
- Demonstrated knowledge of rural development, marine conservation and/or extension support services will be an asset.

DESIRABLE SKILLS AND PROFESSIONAL QUALITIES OF THE CONSULTANT:

- Fluent in English (written and verbal communication).
- Knowledge of the diverse Regional Agricultural Environments.
- Demonstrate a clear understanding of rural development and extension methodologies.
- Demonstrate a clear understanding of Climate Change related issues and Climate Smart Agricultural Practices.
- Demonstrate knowledge for the incorporation of social inclusion and gender-related activities specific to the engagement of women and youth.

- Demonstrate knowledge of institutions linked to agriculture development including, Climate Change, academia and agriculture research, field demonstration and Farmers Field School, marketing, and agro-processing.
- Proven knowledge and ability to work with GIS systems and create GIS based maps.
- Proven knowledge of gender equality dynamics in agriculture and rural development.
- Demonstrate the commitment to adhere to the health and safety protocols related to COVID-19.
- Demonstrate the capacity to write reports and in working with government agencies.
- Demonstrate personal flexibility and adaptability to different work environments.

ESTIMATED DURATION FOR THE CONSULTANCY:

The activities will be carried out over **approximately twenty (20) weeks between September 1 – December 31, 2021**, including documentation, field assessments, consultations and validation activities, training, and preparation of reports. The Final Report including geo-referenced maps is expected approximately two (2) weeks after the completion of the consultancy.

REPORTING:

The Consultant will report to the CSA Coordinator and SAEP Technical Coordinator during the duration of the consultancy for the completion of activities stipulated in the Contract.

CONTRACTUAL AGREEMENT, LOGISTICS, AND SUPERVISION

The Consultant will be hired under the GOG Ministry of Finance/SAEP terms of contract and supervised by the CSA Coordinator to deliver the above outputs within the agreed time frame.

SAEP's Technical and M&E Units shall provide the necessary support to the Consultant to execute the assignment throughout the duration of the consultancy.

SERVICES TO BE PROVIDED BY SAEP:

- Identification of the fifty (50) extension agricultural and fisheries staff of SAEP, MOAL, MCPMA and the Fisheries Division.
- In country transportation support to the Consulting Team during assessment and training phase; as well as logistics for the training sessions, including communication with participants and selection and related costs of training venue.
- Review the assessments and proposed training plan and provide feedback to the Consultant.
- Prepare payments upon completion of the consultancy in agreement with the rules of the contract.

PAYMENT SCHEDULE:

The expected start date of the Consultancy is **September 1, 2021** and end date **December 31, 2021**

Payment shall be based on the financial proposal developed for this consultancy per the agreed contract deliverables.

Payment shall be made in three (3) instalments of

- 30% - upon submission and approval of work plan;
- 40% - upon completion of the Assessments and training; and
- 30% - upon submission of final report including geo-referenced maps.

The Consultant is expected to pay the cost of international travel, hotel accommodations, DSA and other costs related to the implementation of the consultancy.

ANNEX 2

Qualification and Evaluation Criteria

Item	Criteria	Points
For specific experience, evidence shall include successful experience in the execution of at least 2 projects of a similar nature and scope of works during the last 10 years .		
A.	General experience	30
i	General experience: Firm/Entity has been in existence for 10 years	20
ii.	Firm/Entity has at least 8 years' experience in the research of Climate change impacts and development of adaptation strategies.	10
B.	Specific experience	70
i	At least five (5) years of demonstrated experience in training in conducting training in CSA methodologies with emphasis on innovation and technology	20
ii	At least five (5) years' experience in the study of CC, conducting assessments on climate change risks specifically to productive areas in the agricultural and fisheries sectors, and the application of CC adaptation strategies specifically for the agricultural sector	20
iii	At least five (5) years' experience in the working within the agriculture sector and demonstrates proven knowledge on CC and CSA methodologies/practices applicable to the Caribbean region	15
iv.	At least five (5) years practical experience working on CSA with vulnerable rural communities, farmers, fishers and agro-processors within the Caribbean and Latin American Region	15
	Total Points	100
	Minimum points required to pass	70 points