

Terms of Reference (ToR)

Consultancy on Sustainable Transport, Promotion and Finance of Electric Vehicles

Start Date: July 2026

Duration: 20 months (until March 2028)

Location: St. George, Grenada

Reports to: Project Manager (with the Technical Advisor advising on technical matters)

1. Background

The Government of Grenada is implementing an electric mobility (e-mobility) project aimed at accelerating the transition to low-carbon, climate-resilient transport systems. The initiative supports national sustainable development priorities and aligns with regional and international commitments, particularly within Small Island Developing States (SIDS).

The project is executed in collaboration with key government stakeholders, including but not limited to:

- Ministry of Infrastructure and Physical Development, Public Utilities, Civil Aviation & Transportation
- Ministry of Finance
- Grenada Solid Waste Management Authority
- Ministry of Climate Resilience, The Environment & Renewable Energy

2. Objective of the Consultancy

The objective of this consultancy is to provide comprehensive technical advisory services covering fleet electrification feasibility analysis, national strategy development, data systems, capacity building, pilot design, monitoring and evaluation, and regulatory and fiscal framework development for electric mobility in Grenada.

3. Scope of Work

Main Duties

- Develop a fleet electrification feasibility analysis;
- Deliver Two (2) multi-stakeholder consultation workshops on the strategy, including workshop reports;
- Finalize national low-carbon and climate resilient sustainable mobility strategy;
- Prepare detailed design of the gender-sensitive e-mobility capacity-building mechanism;
- Develop three (3) “Train-the-trainers” training sessions;
- Prepare three (3) policy briefs on the three topics covered in the capacity-building mechanism;
- Develop driver pilot protocol, operation and safety training;
- Execute monitoring and evaluation methodology, including before and after driver questionnaires;
- Prepare report on regional and international good practices, with a focus on SIDS, for regulating the importation of conventional and electric vehicles and regulating charging infrastructure, and recommendations for Grenada;
- Prepare report on regional and international good practices, with a focus on SIDS, for fiscal incentives and import tax structures for electric vehicles, including recommendations for Grenada;
- Deliver one (1) multi-stakeholder consultation workshop for developing a structured and time-adjusted tax proposal for accelerating the introduction of electric vehicles;
- Prepare reports on regional and international good practices, with a focus on SIDS, on structuring public-private national, regional and international credit mechanisms that facilitate the introduction of electric mobility at scale in government fleets, public transport and tourism.
- Deliver one (1) consultation workshop with the government, public and private local, regional and international financiers and private sector distributors on the development of one project proposal for creating a GDB-administered credit mechanism, and workshop report;
- Deliver one (1) project proposal for creating a GDB-administered credit mechanism for facilitating the scale up of electric vehicles in government fleets, public transport and the tourism sector;

- Prepare report of regional and international good practices, with a focus on SIDS, for regulating electric vehicle end-of-life and EV battery reuse, and recommendations for Grenada
- Support preparation of the national strategy and related consultation workshops

4. Activities and Deliverables

- 1.2.1 Fleet electrification feasibility analysis, comprising technical and economic alternatives for national fleet electrification under different scenarios
- 1.2.5 Draft gender-sensitive national low-carbon and climate resilient sustainable mobility strategy, including identified investments and a charging network infrastructure map and plan
- 1.2.6 Two (2) multi-stakeholder consultation workshops on the strategy, including workshop reports
- 1.2.7 Final strategy submitted for adoption by the Ministry of Infrastructure Development, Transport and Implementation
- 1.2.8 Technical assistance to support government adoption processes, including as needed stakeholder consultation and meetings
- 1.2.9 Minimum one (1) project concept developed for implementing part of the strategy with the support of regional and/or international financiers
- 1.3.2 Detailed data collection plan, including identification and mapping of data suppliers (including owners of EVs), data supply periodicity, formats of supplied data (identifying any data conversion required by the system for data uploading), and detailed roadmap and strategy for the generation and collection of unavailable or uncollected data
- 1.4.1 Detailed design of the gender-sensitive e-mobility capacity-building mechanism, based on international good practices and designed in collaboration with the Grenada National Training Agency, including:
 - i) Mission, vision, goals and strategy of the mechanism
 - ii) Three training modules, on (a) EV technical aspects, (b) EV financing, and (c) EV end-of-life management
 - iii) Three “train-the trainer” modules on the three topics of (ii)
 - iv) All modules uploaded to the transport data system (output 1.3)

- 1.4.3 Three (3) “Train-the-trainers” training sessions using the modules developed in D1.4.1(iii), including a report of the three sessions
- 1.4.4 Three (3) training sessions using the modules developed in D1.4.1(ii), including a report of the three sessions
- 1.5.3 Three (3) policy briefs on the three topics covered in the capacity-building mechanism (output 1.4), uploaded to data system (output 1.3)
- 2.1.1 Gender-sensitive detailed pilot design (for outputs 2.1 and 2.2)
- 2.1.4 Driver pilot protocol, operation and safety training
- 2.1.5 Design and implementation of monitoring and evaluation methodology, including before and after driver questionnaires
- 2.1.8 Monthly operation reports on the pilot (EVs, chargers and solar PV), including on EV pilot performance and net environmental, social and economic benefits compared to fleet ICEs, uploaded to the data system
- 2.1.9 Annual summary reports on the pilot (EVs, chargers and solar PV), including on EV pilot performance and net environmental, social and economic benefits compared to fleet ICEs, uploaded to the data system and shared with the Global Program on Electric Mobility
- 3.1.1 Report on regional and international good practices, with a focus on SIDS, for regulating the importation of conventional and electric vehicles and charging infrastructure, and recommendations for Grenada
- 3.1.2 One (1) consultation workshop on a proposal for regulating the importation of conventional and electric vehicles, and regulating charging infrastructure, including workshop report
- 3.1.3 "Proposal for regulating the importation of vehicles presented for adoption by the Ministry of Infrastructure Development, Transport and Implementation, on: Internal combustion engine vehicles, including on vehicle energy efficiency and emissions; Electric vehicles, including licensing and technical inspection requirements."
- 3.1.4 Proposal for regulating electric vehicle charging infrastructure presented for adoption by the Ministry of Finance, Economic Development, Physical Development, Public Utilities and Energy
- 3.1.5 Report on regional and international good practices, with a focus on SIDS, for regulating fuel quality while ensuring a just transition, and recommendations for Grenada

- 3.1.6 One (1) consultation workshop on a proposal for regulating fuel quality through a just transition, including workshop report
- 3.1.7 Proposal for regulating fuel quality through a just transition presented for adoption by the Ministry of Finance, Economic Development, Physical Development, Public Utilities and Energy
- 3.1.8 Technical assistance to support government adoption processes, including as needed stakeholder consultation and meetings
- 3.2.1¹ Report on regional and international good practices developed with the support of the Global Program and its regional investment hub, with a focus on SIDS, for fiscal incentives and import tax structures for electric vehicles, including recommendations for Grenada
- 3.2.2 One (1) multi-stakeholder consultation workshop for developing a structured and time-adjusted tax proposal for accelerating the introduction of new and used electric vehicles, taking into account work on regulating vehicles and fuel quality in output 3.1
- 3.2.3 A structured and time-adjusted import tax proposal for electric vehicles presented for adoption by the Ministry of Finance, Economic Development, Physical Development, Public Utilities and Energy
- 3.2.4 Technical assistance to support the Ministry adoption process, including as needed stakeholder consultation and meetings
- 4.1.3 Proposal to update the National Solid Waste Management Strategy for regulating electric vehicle end-of-life and EV battery reuse submitted for adoption by the Ministry of Climate Resilience, The Environment, Forestry, Fisheries & Disaster Management
- 4.1.4 Proposal to amend the Waste Management Act for regulating electric vehicle end-of-life and EV battery reuse submitted for adoption by the Ministry of Climate Resilience, The Environment, Forestry, Fisheries & Disaster Management

5. Minimum Requirements

- Proven experience in at least five (5) projects related to multilateral or international funding agencies and electric mobility
- Work experience on projects related to fleet electrification feasibility analysis

¹ 3.2.1-3.2.4 Liaise and coordinate with the Grenada Transport Commission (GTC) regarding NDC-Tec in relation to this deliverable.

- Experience on electric vehicle business model identification and analysis
- Knowledge on technical requirements of charging infrastructure and electric vehicles
- Experience on electric vehicle operation monitoring
- Experience on techno-economic and environmental performance analysis of electric mobility
- Proven experience on public policies, regulatory affairs (e.g. tax), finance and investment of electric vehicles and related infrastructure
- Proven experience in the development of training courses on reusing, recycling and disposing of vehicles

6. Qualifications and Competencies

- Advanced degree (Master's or higher) in engineering, transport planning, energy, environmental science, or a related field
- Strong analytical, research, and report-writing skills
- Excellent stakeholder engagement and facilitation skills
- Ability to work effectively with government agencies and international partners
- Strong written and oral communication skills
- Familiarity with the SIDS context, preferably in Grenada

Applicants must submit the following in a single PDF document:

- Curriculum Vitae (CV)
- Cover Letter
- Two (2) professional referees

File Name Format: First initial and last name (e.g., JDoe.pdf)

Email Subject: Application – Sustainable Transport, Promotion and Finance of Electric Vehicles Consultant Contract

Submission Details

- Email: ta@transport.gd
k.sylvesterprojects@gmail.com

Deadline: June 28th, 2026

Additional Notes

- Only shortlisted candidates will be contacted
- Late applications will not be considered

Performance Standards and Evaluation

The Consultant's performance will be evaluated based on the quality, timeliness, and completeness of deliverables, as well as effectiveness in stakeholder engagement and the technical soundness of outputs.

Procurement Disclaimer

The Government of Grenada reserves the right to accept or reject any proposal, and to annul the selection process at any time, without thereby incurring any liability to affected applicants.