
DIGITAL GOVERNMENT FOR RESILIENCE PROJECT
IDA Credit 64860

REQUEST FOR STATEMENT OF CAPABILITY
Project Management Consultant for IS Support to Civil Registry and the identity
Information Systems DTO
Ref. No.: GD-MOIID-282490-CS-INDV

Project Summary

The Government of Grenada (GoG) has entered into financing arrangements with the World Bank, the proceeds of which will be allocated towards the financing of the Digital Government for Resilience Project (DG4R). The DG4R's approach is geared towards creating an enabling environment to modernize the public service in the delivery of various services through the use of digital technologies thereby providing high-quality services to its citizens while developing literacy and awareness skills amongst its people.

The first component will build the enabling environment that needs to be in place to modernize public service delivery across whole-of-government (WoG). The objective of this component is to establish the technical, institutional, legal and regulatory foundations that constitute the enabling environment to institutionalize digital government.

The second component will leverage this enabling environment to adopt digital technologies that will deliver a group of selected, high-priority services to citizens. This component will build on the foundations introduced under the first component to enable the delivery of selected government digital services.

The third component will introduce a comprehensive package of initiatives to strengthen institutional capacity, coordination, and management in the context of the challenges and particularities of operating in a small island state context. The objective of this component is to strengthen the institutional and human capacity to manage digital government transformation.

Brief Overview of Scope of works:

Overarching responsibilities

- Assisting the development manager with all aspects of software design and coding, documentation, and knowledge absorption at the Inland Revenue Department during the implementation of a New RMS.
- Writing and maintaining code, through active participation with online learning material.
- Working on minor testing and learn the test and use cases for various business functional areas within the Tax Department, IRD, Ministry of Finance Grenada.
- Monitoring the technical performance of internal systems.

- Help to train end users that may need specific support during the implementation.
- Work with IT staff to ensure that the requisite network and IT infrastructure are meeting availability requirements.
- Act as the information system lead for the technical monitoring committee by following up on information system technical related issue and resolutions.

Qualifications

- At least a BSC in the field of Information System, Software Development of related ICT. A Masters will be preferred.
- At least 5 years of directly relevant professional and operational experience working with system implementation, specifically within public service context.
- Expert knowledge and wide recognition in technology adoption risk and risk management planning as it relates to stakeholder who may not be proficient with technology and technology enforcement changes.
- A proven track record of substantial achievements in the field and delivering high-quality advice at the strategic and technical level in the aforementioned areas, as obtained through prior work.
- Good relational, integrative, and communication skills and ability to work with a diverse international team of experts and with government counterparts at all levels.
- Excellent written and oral communication skills with a high command of the English language.
- Proven track record of producing clear and concise analytical reports and presentations within tight deadlines. Prior knowledge of World Bank styles and standards for creating analytical and advisory reports is an asset.
- Possess an aptitude for establishing cooperative relations and sharing technical knowledge with national authorities, as well as capacity to handle sensitive issues with discretion.
- Experience working in countries with World Bank-supported programs and working in the Caribbean region would also be an advantage.
- Must be able to use Office365 project management tool inclusive of Planner, MS Project and SharePoint.

Contract Duration: The STC will be contracted for 560 days through Dec 30, 2024, with possible extension based on funding availability and performance.

The Government of Grenada- Ministry of Finance, Economic Development, Physical Development, and Energy invites suitably qualified individuals to apply for the position of **Project Management Consultant for IS Support to Civil Registry and the Identity Information Systems DTO** –with the Digital Government for Resilience Project, funded by the World Bank and the Government of Grenada. The ideal candidate will be self-motivated with excellent organizational skills.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 revised November 2017, July 2018, and November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultant Selection (ICS) method set out in the Procurement Regulations.

Further information and Terms of Reference can be obtained at the address below during office hours of 8:30 a.m. and 4:00 p.m. Monday to Friday.

Project Manager

Digital Government for Resilience Project

Ministry of Finance, Economic Development, Physical Development, Public Utilities, and Energy
Financial Complex, Carenage, St. George

Tel: 1-473-423-1109

e-mail: imi@gov.gd

Qualified and interested persons should submit an application via e-mail along with a resume and cover letter, on or before September 09, 2022 to:

**Re: Project Management Consultant for IS Support to Civil Registry and the identity
Information Systems DTO**

E-mail: imi@gov.gd; procurementofficer1@procurement.gov.gd,